

SELECTED CRITERIA CHECKLIST

To be initiated as confirmation by the personnel indicated.

ACADEMIC ADVISOR

- _____ 1. This is a required course or prerequisite to a required course within the declared baccalaureate major/minor or associate degree program, excluding optional or elective courses within the program.
- _____ 2. It is anticipated the course will not be available within the regular schedule of course offerings prior to the student's expected graduation date (determined upon consultation with the Chair of the appropriate department).
- _____ 3. The student has attained at least Junior classification or has completed at least one-half the total semester credit hours required for the particular associate degree program, effective the beginning of the proposed Independent Study period.
- _____ 4. The student is seeking approval of no more than one Independent Study course the semester indicated.
- _____ 5. If this course is approved as Independent Study and successfully completed by the student, he/she will not exceed the limit of twelve (12) semester credit hours of Independent Study applicable to fulfillment of degree requirements.
- _____ 6. The student has been apprised of all current criteria and policies relating to Independent Study at LMU.

PROPOSED INSTRUCTOR

- _____ 7. Attached is the course syllabus, adapted as necessary to the Independent Study process.
- _____ 8. The proposed Instructor agrees to meet weekly with the student for appropriate periods (15 minutes for each semester credit hour) to treat the course matter/specific schedule subject to mutual agreement of the instructor and student.

ADDITIONAL CONDITIONS OR STIPULATIONS (IF ANY)

SIGNATURES INDICATING APPROVAL

Chair of Academic Dept. offering the course _____ Date _____

Assigned Instructor _____ Date _____

School Dean _____ Date _____

Vice President of Academic Affairs _____ Date _____

APPROVAL OF INDEPENDENT STUDY IS SUBJECT TO AVAILABILITY OF FUNDS