

Lincoln Memorial University - Rights and Responsibilities of the Financial Aid Recipient

As a student financial aid consumer you have the right to:

- Information about financial aid application procedures, cost of attendance, aid available, and renewal requirements as well as about LMU's academic programs and policies.
- Confidential protection of your financial aid records. The contents of your financial aid file are maintained in accordance with the Family Educational Rights and Privacy Act.
- Request a review of decisions made by Lincoln Memorial University financial aid staff. A letter discussing your situation in detail and the decision you wish to have reviewed should be submitted in writing to the Executive Director of Financial Aid , Lincoln Memorial University, Financial Aid Office, 6965 Cumberland Gap Parkway, Harrogate, TN 37752.

You have the responsibility to:

- Complete applications correctly and on time.
- Read and understand all materials sent to you from Financial Aid and other financial aid agencies by e-mail and/or letter. Keep copies of all forms and materials submitted.
- Know and comply with the rules governing your aid programs.
- Comply with the provisions of any promissory note and all other agreements you sign.
- Register for the number of credits required and maintain Satisfactory Academic Progress.
- Contact the LMU Financial Aid Office for personal assistance if you have questions or do not understand the information provided to you.
- Budget and manage your financial aid funds
- Complete a FERPA form through Student Services if you wish for other persons to have access to your student and financial information.